

# ORIENTATION LEADER/ PEER MENTOR Reference Form

## To be completed by the Applicant

Name \_\_\_\_\_ Date \_\_\_\_\_

I am applying to be:  an Orientation Leader,  a Peer Mentor  an Orientation Leader and a Peer Mentor

I  do or  do not waive my right to read this reference form.

**To the Evaluator:** Thank you for taking time from your busy schedule to complete this reference form. The person listed above has applied for a position as an Orientation Leader and/or a Peer Mentor in the Office of New Student Programs. It would be helpful in our evaluation of the applicant's candidacy if you would please comment on his/her ability to successfully undertake the responsibilities of this position. **This form should be returned in a sealed envelope to the applicant to submit with his/her application packet.**

### **Position Overview:**

Orientation Leaders will assist new students and their families in their transition to GSU. Selected students will play an integral role in the success of the freshman, transfer and graduate students and family members as they transition to the GSU community.

Peer Mentors will be integrated into the First-Year Seminar (FYS 1001) course and will be recognized leaders throughout the University community. They will serve as group leaders, contacts between various departments, peer educators and positive role models.

Name of Reference: \_\_\_\_\_ Business/Institution: \_\_\_\_\_

How long have you known the applicant and in what capacity? \_\_\_\_\_

Please use a scale of 1-5 to rate the following: 1=*poor*, 2=*below average*, 3=*average*, 4=*above average*, 5=*excellent*

- Ability to accept and integrate new ideas \_\_\_\_\_
- Ability to accept and integrate different values and lifestyles \_\_\_\_\_
- Ability to communicate effectively; listening and expressing self \_\_\_\_\_
- Ability to portray a positive attitude and constructive approach \_\_\_\_\_
- Awareness of own limits; strengths and weaknesses \_\_\_\_\_
- Reliability; conscientious and takes initiative; sense of commitment \_\_\_\_\_
- Effectiveness in working with others; respect others' views \_\_\_\_\_
- Ability to assume a leadership role among peers \_\_\_\_\_
- Attention to detail and administrative process \_\_\_\_\_
- Ability to motivate others in a common purpose \_\_\_\_\_

Please use an additional sheet, or the reverse of this form to comment on what you see as the candidate's greatest strengths and on any areas where you think the candidate may need to make improvements.

*Please indicate your overall reaction to this person's candidacy for a student leadership position.*

- do not recommend       recommend with reservations       recommend       highly recommend

Signature: \_\_\_\_\_

Date: \_\_\_\_\_